

DEPARTMENT OF STATE

ADMINISTRATION
ELECTION SERVICES
BUSINESS SERVICES
PUBLIC SERVICES

Janice K. Brewer
Secretary of State



Annual Report
FY '07

Department of State - Serving Arizonans since 1912

DEPARTMENT OF STATE – ARIZONA SECRETARY OF STATE

Janice K. Brewer

FY '07 Annual Report

FY '07 Annual Report

© December 2007

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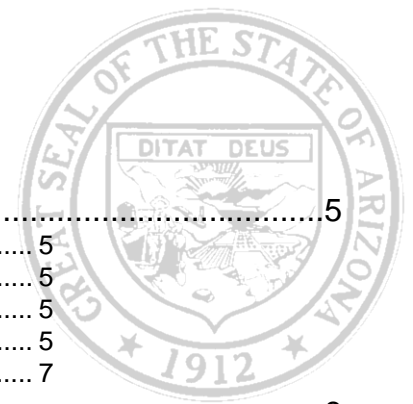
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***On the cover:* The Honorable Sandra Day O'Connor, Ret. Associate Justice of the U.S. Supreme Court gave Secretary of State Jan Brewer her oath of office on January 4, 2007. Secretary Brewer talks to those assembled about her successes in office, as well as her plans for the next four years.**

The Public Services Division produced this report.

Project Manager, Scott Cancelosi.

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HISTORY OF THE OFFICE

About the Office



Contact Information

Offices hours are: 8 a.m. to 5 p.m., Monday – Friday
Phone: 602.542.4285 Toll-free: 800.458.5842 TDD: 602.255.8683

Capitol Office (Mailing Address)

Secretary of State's Office
 1700 W. Washington Street, 7th Floor
 Phoenix, AZ 85007

Mission Statement

The mission of the Office of the Secretary of State is to carry out its constitutional and statutory mandates which are to receive and record filings from governmental bodies and the general public; to provide election services to counties and candidates for office; to register and certify business transactions; to publish official acts of the state of Arizona including its chapter laws and rules; to appoint notaries public; and to carry out these mandates in a manner compatible with the requirements and expectations of the constituencies the office serves.

Agency Description

The Department of State was created by the constitution and is headed by a publicly elected secretary of state, who serves as acting governor in the absence of the governor, and succeeds the governor should a vacancy occur.

The Secretary of State's office is primarily a filing office with duties set in the Arizona Constitution and Arizona Revised Statutes.

- The secretary of state is the official keeper of the Great Seal of the State of Arizona.
- The Secretary of State's office receives and records various filings, including Uniform Commercial Code transactions, trademark and trade name registrations, charity filings, limited partnership and limited liability partnership filings.
- The office administers election functions, including canvass and certification of state-wide elections, registration of lobbyists and acceptance of periodic lobbyist filings, and campaign finance filings; publishes all official acts of the State of Arizona including Chapter laws, the *Arizona Administrative Code* and the *Arizona Administrative Register*, appoints notaries public, and authenticates notaries public and certain public officials for documents sent to foreign locations.

Office Duties

Arizona Revised Statutes § 41-121.

The secretary of state shall:

1. Receive bills and resolutions from the legislature, and perform such other duties as devolve upon the secretary of state by resolution of the two houses or either of them.
2. Keep a register of and attest the official acts of the governor.
3. Act as custodian of the great seal of this state.
4. Affix the great seal, with the secretary of state's attestation, to public instruments to which the official signature of the governor is attached.
5. File in the secretary of state's office receipts for all books distributed by the secretary of state and direct the county recorder of each county to do the same.
6. Certify to the governor the names of those persons who have received at any election the highest number of votes for any office, the incumbent of which is commissioned by the governor.
7. Publish slip laws of each act of the legislature promptly upon passage and approval of such act, make such acts available to interested persons for a reasonable fee to compensate for the cost of printing and provide each house of the legislature and the legislative council with a certified copy of each bill or resolution, showing the chapter or resolution number of each, as each is filed in the secretary of state's office.
8. Keep a fee book of fees and compensation of whatever kind and nature earned, collected or charged by the secretary of state, with the date, the name of the payer and the nature of the service in each case. The fee book shall be verified annually by the secretary of state's affidavit entered in the fee book.
9. Perform other duties imposed on the secretary of state by law.
10. Report to the governor on January 2 each year, and at such other times as provided by law, a detailed account of the secretary of state's official actions taken since the secretary of state's previous report together with a detailed statement of the manner in which all appropriations for the secretary of state's office have been expended.
11. Transfer all noncurrent or inactive books, records, deeds and other papers otherwise required to be filed with or retained by the secretary of state to the custody of the Arizona state library, archives and public records.
12. Make available to the public, without charge, title 33, chapter 11 on the secretary of state's web site.
13. Accept, and approve for use, electronic and digital signatures that comply with section 41-132, for documents filed with and by all state agencies, boards and commissions. In consultation with the government information technology agency, the department of administration and the state treasurer, the secretary of state shall adopt rules pursuant to chapter 6 of this title establishing policies and procedures for the use of electronic and digital signatures by all state agencies, boards and commissions for documents filed with and by all state agencies, boards and commissions.
14. Meet at least annually with personnel from the federal voting assistance office of the United States department of defense and with county recorders and other county election officials in this state to coordinate the delivery and return of registrations, ballot requests, voted ballots and other election materials to and from absent uniformed and overseas citizens.

Other duties are listed in statute and can be found throughout this annual report.

Secretaries of State Since Statehood

- Janice K. Brewer (R), 2003 – present
- Betsey Bayless (R), 1997 – 2002
- Jane Dee Hull (R), 1995 – 1997
- Richard Mahoney (D), 1991 – 1995
- James "Jim" Shumway (D), 1988 – 1991
- Rose Mofford (D), 1977 – 1988
- Wesley Bolin (D), 1949 – 1977
- Curtis Williams (D), 1948 – 1949
- Dan E. Garvey (D), 1942 – 1948
- Harry M. Moore (D), 1939 – 1942
- James H. Kerby (D), 1933 – 1939
- Scott White (D), 1931 – 1933
- I.P. "Ike" Frazier 1929 – 1931
- J.C. Callaghan (R), 1929
- James H. Kerby (D), 1923 – 1929
- Ernest R. Hall (R), 1921 – 1923
- Mit Simms (D), 1919 – 1921
- Sidney P. Osborn (D), 1912 – 1919

ADMINISTRATION

The Brewer Administration

Janice K. Brewer - The Secretary of State

Janice K. Brewer was elected Secretary of State on Nov. 5, 2002. She was re-elected to the post on Nov. 7, 2006. Upon taking office in January 2003 Secretary Brewer's priority was to make the Secretary of State's office more accessible and efficient to all Arizonans.

In her first four years as Secretary, Ms. Brewer made new strides toward that end, with improvements made in her Elections Services, Business Services, and Public Services divisions.

Within her first few months of office Secretary Brewer established an aggressive agenda for her office to: lobby the Arizona Legislature for the removal of antiquated laws pertaining to office duties; consolidate workforce assignments; eliminate staff overtime; and abolished the use of non-essential state cell phones.

Her prioritizing helped to eradicate wasteful spending in the areas of office publications and duplicative filing requirements. These changes helped to address mandated budget cuts of December 2002 and the state budget deficit. Office efficiency improved, with new strategies personally established by Secretary Brewer to meet set objectives.

As Arizona Chief Election Officer, Secretary Brewer has led the charge to improve Arizona's election process. Secretary Brewer made it a priority to pass legislation making it easier for Arizona's overseas military soldiers and permanent residents to participate in the election process. The law specifically assists those men and women who serve our country abroad to register or to vote by fax or send registration information via the Internet.

Secretary Brewer was also quick to act to complete Arizona's Help America Vote Act (HAVA) State Plan. Many states requested a two-year waiver to meet HAVA requirements. Because of Secretary Brewer's efforts Arizona was second in the nation to release a State Plan and was one of 11 states to fully comply with HAVA voter registration requirements.

As other states struggled to meet the deadlines of this daunting task, Arizona's State Plan was recognized nationwide as a concise proposal to meet federal HAVA requirements.

Brewer's HAVA State Plan established an assertive timeframe to rid the state of punch card voting systems by the 2004 election cycle. Working with the county election departments and county recorders, Secretary Brewer stayed true to her deadlines and for the first time in 2004 elections, all Arizona voters used optical scan equipment.

Secretary Brewer also created a centralized and uniform voter registration system under the State HAVA Plan. This system adds to the accuracy of the state's voter rolls and ensures that every vote counts.



In the 2006 fall election cycle touch-screen voting devices were available for disabled voters in every precinct. Initial response to the technology has been overwhelmingly positive, with many disabled voters for the first time in their lives privately casting their vote.

Secretary Brewer also helped to establish Arizona as a Golden Rule State, a program that positively recognizes those who “treat others the way you would like to be treated” and who make a difference in Arizona. The form to nominate another as an Arizona Golden Rule Citizen is posted on Secretary Brewer’s Web page.

Secretary Brewer has also spearheaded Web site improvements, making access to public records more readily available. The posting and archiving of legislative bills as they were chaptered and the electronic archiving of previous election results online were just a few of the new Web inclusions. The latest addition to the Web was the establishment of an electronic registry for Health Care Advance Directives.

Fast Facts:

- Secretary Brewer is married to Dr. John Brewer; and a mother of three sons.
- Secretary Brewer was chairman of the Maricopa County Board of Supervisors, the nation’s fourth most populous county, and served for nearly six years.
- For 14 years she served in the Arizona Legislature, first as a state representative from 1983 to 1986, and then as a state senator from 1987 to 1996.
- As senator, Secretary Brewer held the leadership position of majority whip from 1993 to 1996.
- She has served as: a governor’s appointee on the Governor’s Military Task Force dealing with base closure issues; the vice-chair of the Arizona Criminal Justice Commission (ACJC); vice-chair of WESTMARC, a coalition of business and government leadership focusing on economic development and growth issues; as chair of the Board of Directors for Recovery Innovations of Arizona, Inc. (RIAZ), a behavioral health service provider; and as board member of Hope and a Future, Inc., which helps foster children who have been abused and neglected.



Secretary of State Jan Brewer was sworn in for her second term as Secretary of State in a ceremony at the State Capitol on January 4, 2007 (Photo by S. Cancelosi).

Contact Information

Write the Secretary of State

Honorable Janice K. Brewer, Secretary of State
1700 W. Washington Street, 7th Floor
Phoenix, AZ 85007
Phone: 602.542.0681 Fax: 602.542.1575
www.azsos.gov
e-mail: sosadmin@azsos.gov

The Secretary of State's main office and mailing address is located at the state capitol in Phoenix, 1700 W. Washington Street, in the executive tower on the seventh floor.

Mission Statement

To provide guidance, leadership, and support to the staff of the Secretary of State's office.

Description

The administration anticipates the increasing expectations of the public, candidates, elected officials, media, and business community in order to provide timely and efficient filing and retrieval of information through advanced automation.

The Secretary of State's office is responsible for maintaining a record of all official acts of the governor during the year [A.R.S. § 41-121(2)], and to account for the official acts of the secretary of state including issuance and attachment of the Great Seal of the State of Arizona to documents that are filed [A.R.S. § 41-130(4)].

Administration keeps track of all secretary of state correspondence; loyalty oath filings [A.R.S. § 38-233]; extraditions; Eagle Scout certificates; and grants/denies permission for the use of the Great Seal of the State of Arizona [A.R.S. § 41-121(3)].

As the state's chief election officer, the secretary of state files in the office receipts for all books distributed by the secretary of state and direct the county recorder of each county to do the same [A.R.S. § 41-121(5)]. Certifies to the governor the names of those persons who have received at any election the highest number of votes for any office, the incumbent of which is commissioned by the governor [A.R.S. § 41-121(6)].

Computer information systems, budget and fiscal operations, and human resources are all managed under administration.

The Secretary of State's office keeps documentation of filings and registrations made within its divisions, as well. Counts of these transactions are tabulated throughout this report where available. Citations to the Arizona Constitution, Arizona Revised Statutes (A.R.S.) and *Arizona Administrative Code* (A.A.C.) are also included in this annual report.

Key Staff

Kevin Tyne: Deputy Secretary of State (A.R.S. § 41-122, Assistant Secretary of State), responsible for day-to-day office operations. His duties include but are not limited to: preparation of the office budget, is in charge of human resource issues, is the liaison between the media and the office, and handles all legislative duties, among other duties.

Bill Maaske: Chief Information Officer, responsible for the Secretary of State's computer network, including the Secretary of State Web site; phones and maintenance of office electronics.

Susan Myers: Financial Officer, responsible to support the Secretary of State with human resource duties. She maintains financial accounts, payroll, and procurement of office goods and services.

Administration FY '07 Statistics

Administration recorded, filed or prepared:

| Certificates Issued | Number |
|--|--------|
| Golden Rule Citizen certificates | 144 |
| The Secretary of State's office continued the "Golden Rule State" program to recognize Arizonan citizens "who live by the Golden Rule." As a Golden Rule State, Secretary Brewer established the Golden Rule program in FY '04 to recognize those who treat others the way they would like to be treated and who make a difference in Arizona. This program continued with certificates given to those who were considered to be worthy of "living the Golden Rule." Those interested to nominate someone log on to the secretary of state Web page at www.azsos.gov , click on the "Golden Rule" link, and fill out a nomination form. For those without Internet access, Arizonans are encouraged to use computers available at either the Secretary of State's office in Phoenix, 1700 W. Washington, the Tucson satellite office at 400 W. Congress, 2nd Floor, Room 252, or visit their local library. | |
| Eagle Scout certificates | 50 |
| Girl Scout Gold Award certificates | 0 |
| Camp Fire Wohelo certificates | 0 |
| Arizona State Flag certificate | 94 |
| United States Flag certificate | 0 |
| State Seal Usage | |
| Permission granted to use the state seal | 22 |
| Denied use the state seal under A.R.S. § 41-130 | 2 |
| Request to cease using seal under potential violation of A.R.S. § 41-130 | 0 |

Actions of the Governor

Secretary of State's office has kept record and/or attested to the following actions:

- Agent's Appointments – 147
- Allocation of Funds – 1
 - \$100,000 to the Arizona Division of Emergency Management from the State's General Fund
- Appointment Certificates – 299
- Approval of Applicable Elected Representative – 9
 - Arizona Health Facilities Authority
 - Arizona Health Facilities Authority
 - Arizona Health Facilities Authority & University Medical Center Corporation
 - Arizona Health Facilities Authority

Arizona Health Facilities Authority

Industrial Development Authority of Santa Cruz County, AZ

Bonds issued by the Arizona Health Facilities Authority for the use and benefit of Phoenix Children's Hospital

\$25,000,000 Arizona Housing Finance Authority Single Family Mortgage Revenue Bonds (Nortgage-Backed Securities Program)

Revenue Bonds (Banner Health), Series 2007

- Approval of Exchange – 1
- Approval of Proposed Annexation - 8
- Approval of Request for Judgeship – 4
- Certificates – 178
- Certificate of Appointments – 72
- Certificate of Appreciation – 423
- Certificate of Free Sale – 189
- Certificate of Special Recognition – 142
- Certification of Appointment – 518
- Clemency

Clemency Denied – 42

Proclamation of Clemency – 7

- Commutation of Sentence – granted - 1
- Declaration of Emergency – 2

Summer 2006 Monsoons and Flooding

Summer 2006 Monsoons & Flooding - Amendment #1

- Executive Agreement – 19
- Executive Orders – 20 FY '07, Executive orders can be viewed online at the Arizona State Library, Archives and Public Records website.

EO2006-12 Establishing the Governor's Citizen's Traffic Stop Advisory Board

| | |
|-----------|---|
| EO2006-13 | Climate Change Arizona |
| EO2006-14 | Consultation and Cooperation with Arizona Tribes |
| EO2006-14 | Consultation and Cooperation with Arizona Tribes |
| EO2006-15 | Designation of Williams Gateway Airport as a Military Reuse Zona |
| EO2006-16 | To Provide Monies from the Health Crisis Fund to Promote Influenza Control and Management |
| EO2007-01 | Ensuring Quality in Long Term Care |
| EO2007-02 | Expanding Arizona's Transportation Options |
| EO2007-03 | Improving Air Quality |
| EO2007-04 | Improving Water Infrastructure |
| EO2007-05 | Promotion Smarter Growth |
| EO2007-06 | Building 21st Century Schools |
| EO2007-07 | Re-Establishing the Arizona Invasive Species Advisory Council |
| EO2007-08 | Arizona Veterans Research Council |
| EO2007-09 | Regarding the Arizona Mexico Commission (Superseding Executive Order 2002-19) |
| EO2007-10 | Drought Declaration for the State of Arizona |
| EO2007-11 | To Provide Moneys from the Health Crisis Fund to Mitigate the Effects of Sudden Cardiac Arrest in Arizona |
| EO2007-12 | Establishing the Arizona Substance Abuse Partnership |
| EO2007-13 | To Spend Money from the Health Crisis Fund on Congenital Syphilis Education Campaign |
| EO2007-14 | To spend Money from the Health Crisis Fund on Tuberculosis (TB) Control Interventions |
| ▪ | Extraditions – 222 |
| ▪ | Governor's Approval of Sale – 1 |
| ▪ | Land Patent – 18 |
| ▪ | Loyalty Oath – 1 |

- Notice of Appointment – 594 (Note: Some notices of appointments contain loyalty oaths as part of the appointment)
- Official Correspondence – 1, extended leave of absence of judge
- Proclamations – 558 (Note: The office keeps an attestation of duplicate proclamations filed, that is, proclamations that may have been filed due to governor office manifest typographical or other errors. Proclamations can be viewed online at the Public Services Division link, Arizona Administrative Register).
- Re-Extradition – 1
- Requisition – 142
- Resolution Approved – 1, Resolution approving the increase of the sale of Central Arizona Municipal and Industrial Water to the Arizona Department of Transportation for an interim use
- State of Emergency – 3

January 2007 Winter Storm Conditions and Propane Shortage

AMENDED January 2007 Winter Storm Conditions and Propane Shortage

Glassy-Winged Sharpshooter

Legislative Resolutions & Memorials Transmitted

In her official duties, Secretary Brewer prepares cover letters and transmits memorials and resolutions passed each legislative session. Transmittal letters are posted online at the Secretary of State's web page. They included:

48th Legislature, First Regular Session (2007)

House Resolutions Transmitted

HR 2001 Proclaiming February 7, 2007, as aviation day in Arizona. Transmitted to the Aircraft Owners and Pilots Association.

House Concurrent Memorials Transmitted

HCM 2006 Urging each city, town, county and Indian Tribe in the State of Arizona to appoint a Centennial Committee to work to commemorate Arizona's Centennial. Transmitted to elected officials of each city, town, county and Indian tribe in the state. More than 822 letters were transmitted.

HCM 2007 Urging the Congress of the United States to Enact Legislation Giving Tribal governments Jurisdiction Over Telecommunications Services on Tribal Lands. Transmitted to the President of the United States Senate, the Speaker of the House of the United States House of Representatives, and each member of Congress from the State of Arizona.

HCM 2008 Urging the United States Congress to Take Immediate Action to Allow the Arizona Game and Fish Commission to Recover the Kofa National Wildlife Refuge Desert Bighorn Sheep Population. Transmitted to

the President of the United States Senate, the Speaker of the United States House of Representatives, each Member of Congress from the State of Arizona and the Director of the Arizona Game and Fish Department.

HCM 2012 Urging the President of the United States to change the Rules of Engagement for National Guard Troops for Defense of the Border with Mexico. Transmitted to the President of the United States.

House Concurrent Resolutions Transmitted

HCR 2007 Expressing support of the placement of Poland on the Visa Waiver Program List. Transmitted to the Secretary of Homeland Security, each member of Congress from the State of Arizona, and the President of the Polish American Congress.

HCR 2047 Designating 2007 as the Year of the Buffalo Soldiers. Transmitted to the Greater Southern Chapter of the 9th and 10th Horse Calvary Association and to the Arizona Historical Society.

HCR 2041 Expressing Support for Enhancing the Mission Capabilities of Arizona's Military Facilities. Transmitted to the Secretary of the United States Department of Defense, the Arizona Department of Emergency and Military Affairs and the commanding officer of each military facility in Arizona.

Senate Memorials Transmitted

SM 1003 Urging the Congress of the United States to enact legislation repealing the privacy violations contained in the real ID act of 2005. Transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives and each member of Congress from the State of Arizona

Senate Resolutions Transmitted

SR 1001 Proclaiming February 7, 2007, as aviation day in Arizona. Transmitted to the Aircraft Owners and Pilots Association.

SM 1004 Encouraging the United States Congress to Continue the Funding and Completion of SBInet. Transmitted to the President of the United States Senate, the Speaker of the House of the United States House of Representatives, and each member of Congress from the State of Arizona.

SM 1005 Urging the Congress of the United States to Take Action Regarding Space Exploration. Transmitted to the President of the United States, the President of the United States Senate, the Speaker of the House of the United States House, and each member of Congress from the State of Arizona.

SM 1006 Urging the Bureau of Land Management to Accommodate Recreational Shooting in the Ironwood Forest National Monument. Transmitted to the Secretary of the U.S. Department of the Interior, the Director of the Bureau of Land Management and the State Director of the Arizona Office of the Bureau of Land Management.

SM 1007 Urging the Secretary of the United States Department of Transportation to Suspend a Cross-Border Trucking Pilot Program for Mexico Domiciled Trucks. Transmitted to the Secretary of the U.S. Department of Transportation and each member of Congress from the State of Arizona.

Senate Concurrent Memorials Transmitted

SCM 1001 Urging the Congress of the United States to Repeal Federal Tax Withholding on Certain Payments Made by Government Agencies. Transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and each member of Congress from the State of Arizona.

Senate Concurrent Resolutions Transmitted

SCR 1023 Honoring United Parcel Service of America, Inc. on its One Hundredth Anniversary. Transmitted to the United Parcel Service of America, Inc.

BUSINESS FILINGS & NOTARY COMMISSIONS

The Business Services Division



Contact Information

General Phone: 602.542.6187

Charities/Telemarketing: 602.542.6187

Limited Partnerships: 602.542.6187

Notary Public: 602.542.4758

Trademark/Trade Names: 602.542.6187

Uniform Commercial Codes: 602.542.6187

Advance Directives: 602.542.6187

Fax: 602.542.7386

e-mail: charities@azsos.gov

e-mail: partnerships@azsos.gov

e-mail: notary@azsos.gov

e-mail: trades@azsos.gov

e-mail: ucc@azsos.gov

e-mail: advancedirectives@azsos.gov

Business Services Mailing Address:

Secretary of State's Office
1700 W. Washington Street, 7th Floor
Phoenix, AZ 85007

Walk-in filings - The Secretary of State's business filings are conducted at two locations:

Customer Service Center

14 N. 18th Ave., Phoenix, Arizona 85007

This location is conveniently located across the street from the Capitol executive tower in downtown Phoenix.

Secretary of State Satellite Office

400 W. Congress, 2nd Floor, Room 252, Tucson, Arizona 85701

This office is located in the governor's southern Arizona office complex in Tucson.

Mission Statement

To process public filings and maintain a database and record of all filed documents and to provide timely access to such records to the general public.

Description

The Business Services Division exists to centralize state-wide registration of trade names, trademarks, limited partnerships, limited liability partnerships, limited liability limited partnerships, charities, telephone solicitors, contracted fund-raisers, athlete agents, Advance Directives and to perfect Uniform Commercial Code (UCC) financing statements in an efficient and timely manner for the general public.

The Business Services Division also oversees the commissioning of notaries public for the state, issues apostilles and certificates, and certifies notarizations, rules, and law.

Key Staff

Gene Palma: Director, responsible for division operations, strategic planning, human resources and legislation.

Joann Cota: Assistant Director, responsible for the daily activities of division operations.

Arizona Revised Statute Duties

The Business Services Division, files, registers and/or produces:

Advance Directives, files, maintains a database [A.R.S. § 36-3291]

Apostilles and Certificates issued for documents going to a foreign country [A.R.S. Title 41, Ch. 2, Art. 2, 325-326]

Athlete Agents Registration [A.R.S. Title 15, Ch. 13, Art. 10, 1761-1776]

Charitable Organization (charities) Registration [A.R.S. Title 44, Ch. 19, Art. 1, 6551-6561]

City Charters [A.R.S. Title 9, Ch. 2, Art. 5, 283]

Contracted Fundraisers Registration [A.R.S. Title 44, Ch. 19, Art. 1, 6554]

Copyrighted Music Rights [A.R.S. Title 44, Ch. 24, Art. 1, 6901-6907]

Dance Studios Contracts [A.R.S. Title 44, Ch. 11, Art. 10, 1741-1750]

Health Spas [A.R.S. Title 44, Ch. 11, Art. 13, 1791-1796]

Intergovernmental Agreements (IGAs) [A.R.S. Title 11, Ch. 7, Art. 3, 951-954]

Notaries - complaints filed, actions on complaints [A.R.S. Title 41, Ch. 2, Art. 2, 331]

Notaries Public Commission [A.R.S. Title 41, Ch. 2, Art. 2, 311-332]

Out of State Landlord Agents for Service or "Jurisdiction and service of process" [A.R.S. Title 33, Ch. 10, Art. 1, 1309]

Partnerships Registration [A.R.S. Title 29, Ch. 1 through 5]

Public Meeting Notices [A.R.S. Title 38, Ch. 3, Art. 3.1, 431.02(A) (1)] Public notice of all meetings of public bodies shall be given as follows: The public bodies of the state shall file a statement with the secretary of state stating where all public notices of their meetings will be posted and shall give such additional public notice as is reasonable and practicable as to all meetings.

Professional Employer Organizations [A.R.S. Title 23, Ch. 3, Art. 4, 561-576]

Revocation of Certificate, Suspension, Re-issuance (reinstatement) of a suspended or revoked certificate - Board of Technical Registration [A.R.S. § 32-128(I) Title 32, Ch. 1, Art. 1, 101-150]

Telemarketers or telephone solicitors Registration [A.R.S. Title 44, Ch. 9, Art. 6, 1271-1281]

Trade Name Registration (business names) [A.R.S. Title 44, Ch. 10, Art. 3.1 1460-1460.05]

Trademarks Registration (logos) [A.R.S. Title 44, Ch. 10, Art. 3, 1441-1456]

Uniform Commercial Code (UCC) Registration i.e. financing statements [A.R.S. Title 47, Ch. 9]

Business Services FY '07 Statistics

The Business Services Division of the Secretary of State's office recorded, filed or prepared:

| Type of TRANSACTION or FILING | Number |
|--|--------|
| The Business Services Division has accepted the following number of initial and subsequent filings and annual reports in Fiscal Year 2006: | |
| Partnerships | |
| General Partnerships | 4 |
| Limited Partnerships | 567 |
| Limited Liability Partnerships | 174 |
| Limited Liability Limited Partnerships | 204 |
| Foreign Limited Partnerships | 212 |
| Foreign Limited Liability Partnerships | 18 |
| Foreign Limited Liability Limited Partnerships | 6 |
| The Business Services Division administers the following number of recorded Limited Partnerships: | |
| General Partnerships | 33 |
| Limited Partnerships | 22,467 |
| Foreign Limited Partnerships | 7,187 |
| Limited Liability Partnerships | 2,964 |
| Foreign Limited Liability Partnerships | 200 |
| Limited Liability Limited Partnerships | 2005 |
| Foreign Limited Liability Limited Partnerships | 38 |
| Intergovernmental Agreements | |
| In Fiscal Year 2006, the Business Services Division filed: | |
| New Intergovernmental Agreements | 692 |
| Intergovernmental Agreements Amendments | 627 |
| Athlete Agent Registrations | |
| Athlete Agent Registrations | 30 |
| Out of State Landlord Agents for Service | |
| Filings | 17 |
| Advance Directives | |
| In Fiscal Year 2006, the Business Services Division filed: | |
| Registrations | 2,365 |
| Information Packets Distributed | 454 |
| E-mail Responses | 516 |
| Telephone Calls | 226 |
| Presentations | 3 |

The Business Services Division of the Secretary of State's office currently administers:

| Type of TRANSACTION or FILING | Number |
|--|---------|
| Trademarks | |
| Trademarks (currently administers) | 17,121 |
| The division filed the following documents related to trademark records | |
| Applications | 1,093 |
| Renewals | 368 |
| Amendments | 72 |
| Assignments | 74 |
| Cancellations | 17 |
| Corrections | 92 |
| Mailings related to trademark records | |
| Reminders | 2,015 |
| Certificates | 1,499 |
| Trade names | |
| Trade names (currently administers) | 211,886 |
| The division filed the following documents related to trade name records | |
| Applications | 30,695 |
| Renewals | 7,548 |
| Amendments | 1,149 |
| Assignments | 1,615 |
| Cancellations | 808 |
| Corrections | 2,039 |
| Mailings related to trade name records | |
| Reminders | 27,575 |
| Certificates | 36,040 |
| Uniform Commercial Code | |
| Uniform Commercial Code (currently administers) | 281,848 |
| Uniform Commercial Code transactions | 82,864 |
| Other Business Services Registrations | |
| Telephone Solicitors | 293 |
| Contracted fund raisers | 94 |
| Charities | 4,156 |
| The Business Services Division currently administers: | |
| Athlete Agent Registrations | 143 |
| Intergovernmental Agreements | 1,319 |

| | |
|--|--------|
| Notary Filings and Related Duties | |
| Notary Commissions | 87,982 |
| Actions related to Notaries & Notarizations (Issued and affixed the Great Seal of Arizona) | |
| Certificates of Apostilles/Authentication for Notaries Public | 24,848 |

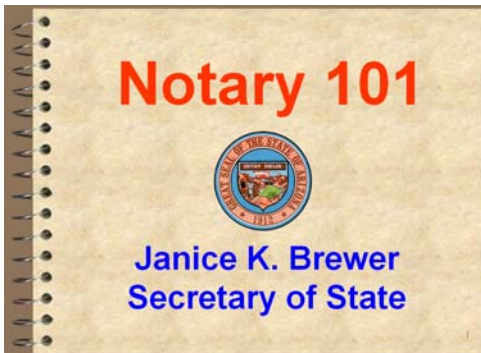
| | |
|--|--------|
| Certificates of Notary Public Appointments | 24,655 |
| Certificates of Authentication | 7,731 |
| Notary Complaints | |
| Complaints filed | 245 |
| Complaints resolved | 173 |
| Number of Administrative Hearings SOS was a party to | 12 |
| Number of Settlement Conferences SOS was a party to | 52 |

| | |
|---|---|
| Open Meeting Notice, Statement of Posting - Filed under A.R.S. § 38-431.02 | |
| Notice of Prohibition - Office of the State Forester, Arizona State Land Department - Posted under A.R.S. § 37-623(B) [06/07/2007 – Notice] | 1 |

Programs

Notary Workshops

The Business Services Division conducted state-wide Notary Workshops and handed out Notary Handbooks to Arizona notaries. Registration was made simple with online sign-up and certificates of attendance were given to the notary participants.



Notary Workshops Conducted state-wide 41

Number of people attending workshops 3003

Advance Directives

AADR BACKGROUND

HB 2172

- Introduced by Representative Deb Gullet
- Signed by Governor on May 11, 2004
- Became Law effective August 25, 2004

➤ "Subject to the availability of monies, the Secretary of State shall establish and maintain a health care directives registry..."

➤ "The Secretary of State shall not appropriate or transfer state general funds or other state monies to support, promote and maintain the registry"

➤ "Established Health Care Directives Registry Fund..." "funds are continuously appropriated."

➤ "Fund monies shall not include monies appropriated from the state general fund."

Total Advance Directives administered – 9,393

Total registered from July 1, 2006 to June 30, 2007 – 2,365

ELECTION SERVICES

The Election Services Division



Contact Information

Phone: 602.542.8683 Fax: 602.542.6172

e-mail: elections@azsos.gov

Voter Outreach/Fraud Hotline: 877-THE VOTE e-mail vote@azsos.gov

Mailing Address and all election-related filings:

Election Services Division
Secretary of State's Office
1700 W. Washington St., 7th Floor
Phoenix, AZ 85007

Mission Statement

The mission of the Election Services Division is to provide professional, courteous service in the administration of campaign finance and lobbyist laws; candidate and ballot filings; training and certification of county recorders and election officials; review and certification of election equipment used by the counties; logic and accuracy tests prior to each election on counties' vote counting devices; and retrieval of filings for the public upon request.

Description

The Election Services Division certifies state candidates, initiatives and referenda for the ballot; transmits and certifies the results of statewide elections; registers and accepts filings for lobbyists; accepts and files campaign finance reports; tests and certifies voting devices used by the counties; and trains and certifies county election officials among other filing duties.

Key Staff

Joseph Kanefield: Director, responsible for division operations; human resources; planning and operations.

Kris Waite: Assistant Director, responsible for daily division operations and support to division director.

Arizona Revised Statutes Duties

Candidates/Public Officers

Candidates' Nomination Petition papers to run for office [A.R.S. § 16-312]

Judge/Justice filings for retention [AZ Const. Art. VI § 38]

Financial Disclosure Statements filed by Candidates for office [A.R.S. § 16-311]

Primary Election Certificates of Nomination [A.R.S. § 16-645]

General Election Candidate Certificates of Election [A.R.S. § 16-650]

Judge/Justice Certificates of Retention [A.R.S. § 16-650]

Annual Financial Disclosure Statements filed by Public Officers and Judges [A.R.S. § 38-542]

Initiative/Referendum

Initiative Petitions filed by the People [AZ Const. Art. IV Part 1]

Signatures filed for verification for Initiative Petitions filed by the People [A.R.S. § 19-121]

Logic & Accuracy (L& A) Tests

Primary Election L&A Testing [A.R.S. § 16-449]

General Election L&A Testing [A.R.S. § 16-449]

Publicity Pamphlet

Pamphlets Printed [A.R.S. § 19-123(A)]

Pamphlet distributed to households with registered voters [A.R.S. § 19-123(A) (B)]

Arguments submitted for/against propositions [A.R.S. § 19-124]

Ballot Proposition Education - Town Halls [A.R.S. § 19-123(D)]

Principal/Public Bodies/Lobbyist

PRINCIPAL

Initial registrations filed [A.R.S. § 41-1232]

Amendments to registration filed [A.R.S. § 41-1232]

Terminations to Principal Registration filed [A.R.S. § 41-1232]

Annual Reports filed [A.R.S. § 41-1232.02]

Delinquent Annual Reports turned over to the Attorney General's Office [A.R.S. § 41-1237]

PUBLIC BODY

Initial registrations filed [A.R.S. § 41-1232.01]

Amendments to registration filed [A.R.S. § 41-1232.01]

Terminations to Public Body Registration filed [A.R.S. § 41-1232.01]

Annual Reports filed [A.R.S. § 41-1232.03]

Delinquent Annual Reports turned over to the Attorney General's Office [A.R.S. § 41-1237]

LOBBYIST

Lobbyist registrations filed [A.R.S. § 41-1232.05]

Quarterly Expenditure Reports filed

Principal Lobbyist [A.R.S. § 41-1232.02(B)]

Public Body Lobbyist [A.R.S. § 41-1232.03(B)]

Delinquent Quarterly Reports turned over to the Attorney General's Office [A.R.S. § 41-1237]

Campaign Finance/Clean Elections

CAMPAIGN FINANCE

Statements of Organization [A.R.S. § 16-902.01]

Campaign Finance Reports [A.R.S. § 16-913]

CLEAN ELECTIONS

Applications for Certification as a Participating Candidate [A.R.S. § 16-947]

Qualifying Contribution Slips [A.R.S. § 16-950]

Election Services FY '07 Statistics

The Election Services Division of the Secretary of State's office accepted the following documents for filing or handled the following matters in Fiscal Year 2007:

Candidates/Public Officers

| | |
|--|-----|
| Candidates' Nomination Petition papers to run for office | 0 |
| Judge/Justice filings for retention | 9 |
| Financial Disclosure Statements filed by Candidates for office | 0 |
| Primary Election Certificates of Nomination | 197 |
| General Election Candidate Certificates of Election | 107 |
| Judge/Justice Certificates of Retention | 9 |
| Annual Financial Disclosure Statements filed by Public Officers and Judges | 408 |

Initiative/Referendum

| | |
|--|-----------|
| Initiative Petitions filed by the People | 10 |
| Signatures filed for verification for Initiative Petitions filed by the People | 2,231,358 |

Logic and Accuracy Testing



Election Services Division staff members Kris Waite, Assistant Director, and Mary Fontes, Office Manager conduct L&A tests for La Paz County in Parker, Arizona on August 8, 2006.

PRIMARY ELECTION L&A TESTING

August 3, 2006 – August 9, 2006

August 29, 2006 – September 6, 2007

| | |
|---------------------------------------|--------|
| Pre-Determined Test Ballots Cast | 6,610 |
| Pre-Determined Test Votes Cast | 21,534 |
| Counties Participated in L&A Testing | 15 |
| Percentage of ballot or result errors | 0% |

GENERAL ELECTION L&A TESTING

September 29, 2006 – October 10, 2006

October 24, 2006 – November 1, 2006

| | |
|---------------------------------------|--------|
| Pre-Determined Test Ballots Cast | 4,595 |
| Pre-Determined Test Votes Cast | 56,250 |
| Candidates and Ballot Measures | 258 |
| Precincts | 159 |
| Counties Participated in L&A Testing | 15 |
| Percentage of ballot or result errors | 0% |

Publicity Pamphlet/Propositions

| | | |
|---|---|-----------|
| Pamphlets Printed |  | 1,650,000 |
| Pamphlet distributed to households with registered voters | | 1,550,000 |
| Propositions | | 19 |

| | |
|----------|--|
| PROP 100 | Proposed amendment to the Arizona Constitution by the legislature relating to bailable offenses |
| PROP 101 | Proposed amendment to the Arizona Constitution by the legislature relating to property tax levies |
| PROP 102 | Proposed amendment to the Arizona Constitution by the legislature relating to standing in civil actions |
| PROP 103 | Proposed amendment to the Arizona Constitution by the legislature relating to English as the official language |
| PROP 104 | Proposed amendment to the Arizona Constitution by the legislature relating to municipal debt |
| PROP 105 | Proposed amendment to the Arizona Constitution by the legislature relating to state trust land |
| PROP 106 | Proposed amendment to the Arizona Constitution by the initiative relating to state trust land |
| PROP 107 | Proposed amendment to the Arizona Constitution by the initiative relating to marriage |
| PROP 200 | Proposed by initiative petition relating to voter rewards |
| PROP 201 | Proposed by initiative petition relating to smoking |
| PROP 202 | Proposed by initiative petition relating to the minimum wage |
| PROP 203 | Proposed by initiative petition relating to early childhood education |
| PROP 204 | Proposed by initiative petition relating to farm animals |
| PROP 205 | Proposed by initiative petition relating to voting by mail |
| PROP 206 | Proposed by initiative petition relating to smoking |
| PROP 207 | Proposed by initiative petition relating to eminent domain |
| PROP 300 | Referred to the people by the legislature relating to public program eligibility |
| PROP 301 | Referred to the people by the legislature relating to probation for methamphetamine offenses |
| PROP 302 | Recommendation of the Commission on salaries for elective state officers relating to legislators' salaries |

| | |
|--|-----|
| Arguments submitted for/against propositions | 405 |
| Ballot Proposition Education - Town Halls | 35 |

The 2006 General Election Ballot contained 19 ballot measures, more than any other state that year. That number ties an unofficial state record for number of initiatives on the state ballot set in 1950. The large number of initiatives caused the publicity pamphlet to be 240 pages long and Maricopa County had the longest ballot in the county's history.

Principal/Public Bodies/Lobbyist

PRINCIPAL

| | |
|--|-------|
| ▪ Initial registrations filed | 1,070 |
| ▪ Registration reminder notices mailed | 954 |
| ▪ Amendments to registration filed | 248 |
| ▪ Terminations to Principal Registration filed | 140 |
| ▪ Annual Reports filed | 1,029 |
| ▪ Annual Report Reminder Notices/Failure to File Letters mailed | 381 |
| ▪ Delinquent Annual Reports turned over to the Attorney General's Office | 0 |

PUBLIC BODY

| | |
|--|-----|
| ▪ Initial registrations filed | 245 |
| ▪ Registration reminder notices mailed | 260 |
| ▪ Amendments to registration filed | 103 |
| ▪ Terminations to Public Body Registration filed | 12 |
| ▪ Annual Reports filed | 240 |
| ▪ Annual Report Reminder Notices/Failure to File Letters mailed | 120 |
| ▪ Delinquent Annual Reports turned over to the Attorney General's Office | 0 |

LOBBYIST

| | |
|---|-------|
| ▪ Lobbyist registrations filed | 691 |
| ▪ Registration reminder notices mailed | 784 |
| ▪ Registration Failure to File letters mailed | 277 |
| ▪ Quarterly Expenditure Reports filed | 3,278 |
| ▪ Quarterly Expenditure Report Reminder Notices mailed | 2,277 |
| ▪ Quarterly Expenditure Report Failure to File letters mailed | 344 |
| ▪ Delinquent Quarterly Reports turned over to the Attorney General's Office | 0 |

Campaign Finance

Statements of Organization

| | |
|----------------------------|-----|
| ▪ Candidates Committees | 45 |
| ▪ Non-Candidate Committees | 106 |
| ▪ Amendments | 120 |

Campaign Finance Reports

| | |
|---|-------|
| ▪ Amendments | 1,187 |
| ▪ Total Campaign Finance Reports Filed | 4,746 |
| Filed via Internet | 4,718 |
| Filed via Diskette | 28 |
| ▪ Candidate Campaign Finance Reports | 1,424 |
| ▪ Non-Candidate Political Committee Finance Reports | 3,322 |

Clean Elections

| | |
|---|--------|
| ▪ Applications for Certification As A Participating Candidate | 5 |
| ▪ Qualifying Contribution Slips | 28,958 |
| ▪ Candidates Qualified as Clean Election "Participating" Candidates | 58 |

Programs

Voter Outreach

Fiscal Year 2007 has been a successful year in increasing voter participation and voter registration through ongoing voter outreach education. The Secretary of State's office has conducted many voter registration drives and voter education campaign events throughout the state. Events were held at several assisted living facilities and retirement communities to assist the senior citizen population. This effort provided some senior citizens an opportunity to vote, that they may not have had, if not for our visit. Our office has also worked with a number of minority groups to encourage voter participation through education and voter registration drives in diverse regions. The Secretary of State's continued partnership with a number of student based organizations including Arizona Students' Association, Kids Voting, and the National Student/Parent Mock Election has been instrumental in increasing voter participation through voter education to Arizona's youths and parents. Lastly, young Arizona residents who are registered with the Arizona Motor Vehicle Division continue to receive a "Happy 18th" birthday card and a voter registration form upon turning 18. The Arizona birthday card program has received positive feedback and several states have asked for guidance when developing similar programs.

Identification at the Polls



Secretary of State Jan Brewer (back row, center) and her staff show support of the Identification of the Polls campaign by wearing t-shirts to get the message out. The back of the shirt (right) states, "On the Big Day, Bring It."



On Nov. 2, 2004, over one million Arizona voters passed into law Proposition 200, which requires voters who vote at the polls to present one form of identification that bears the name, address and photograph of the voter or two different forms of identification that bear the name and address of the elector before receiving a ballot.

Pursuant to A.R.S. § 16-452(A), Secretary of State Jan Brewer drafted rules to implement this identification at the polls requirement. In accordance with A.R.S. § 16-452(B), these rules were approved by the attorney general and governor on Sept. 7, 2005, and were precleared by the United States Department of Justice on Oct. 7, 2005. The primary and general election in 2006 were the first major elections in Arizona with the new requirement in place.

In FY 2007, Secretary Brewer conducted an extensive advertising and media campaign to assure that every voter understood the new identification requirement prior to voting. The voter education campaign included TV, radio, print, flyers, and media events and it was designed to reach the entire state. The primary purpose of the campaign was to educate the public on the new law and to inform them of what types of identification were acceptable. Although no one is turned away from the polls without identification, those individuals must vote a provisional ballot and produce identification after the election to the county recorder in order for their votes to count.



From banging on drums to “collector” trading cards, print and television advertisements, the message before the election was clear, bring proper identification to the polls.



Due to the Secretary’s extensive advertising campaign and outreach conducted by the county election officials, only a fraction of a percent of voters came to the polls without sufficient identification during the 2006 statewide elections. Voter turnout increased 4.14 percent from the preceding gubernatorial election year in 2002 before the ID requirements went into effect.

Statewide Voter Registration System (VRAZ)

The centralized statewide voter registration system compares voter registration records with other data sources to ensure the accuracy, integrity and uniqueness of the voter registration list in Arizona. The VRAZ system compares voter registration records with the Motor Vehicle Division (identity and citizenship), courts (felony and incapacitated cases), Department of Health Services (death records) and other counties records (duplicates). The new centralized statewide voter registration system also facilitates common processes among counties. Phase I and II of the project were implemented in FY 2007. Major enhancements to the system were being developed during FY 2007 and FY 2008 and are scheduled to be implemented in FY 2008. VRAZ will allow citizens of Arizona to check for their polling location, their voter registration status, and provisional ballot status online.

Accessible Voting Devices



During the 2006 Primary and General elections disabled voters were given the opportunity to vote in private and without assistance. One of the hallmarks of voting is the secret and private nature of the ballot that allows a person to make the choices that is that person’s own. However, many people with disabilities have not been able to enjoy the privilege to vote privately. People who are not physically able to hold or maneuver a pen, pencil, or a hole punch to vote or who cannot see the actual ballot have had to verbalize their vote to an attendant, poll worker, or family member. Now accessible voting devices are available throughout the state on election day.

Language and Physical Accessibility



In June of 2007, Arizona was awarded a grant in the amount of \$187,679 from the Department of Health and Human Services (HHS) to improve voting access for individuals with disabilities. This funding is utilized by the counties to improve accessibility at their polling places. Examples include ballot alert call systems, portable ramps, and polling place accessibility survey tools. The monies received in Fiscal Year 2007 brought the total amount of HHS grant monies received by the Secretary of State over five years to approximately \$900,000.

The Secretary of State examines the entire election process, from voter registration to casting the ballot, as a potential language accessibility issue to the voter and takes a number of steps to ensure voting accessibility for all eligible voters. Arizona provides voter registration forms, the publicity pamphlet, ballots, and other election related materials in Spanish and English as required by the Voting Rights Act of 1965. Verbal translations of the publicity pamphlet and the federal and state ballot information are recorded in Navajo. These translations are disseminated to the counties where the majority of Navajo voters reside. On election day, Spanish and various Native American language translators are available at numerous polling places throughout the state.

Military and Overseas Voters



In May of 2004, the office implemented a new military and overseas program that allowed military personnel or citizens stationed overseas to conveniently take care of their voting needs. Since the start of the program many have taken advantage of the special Web site at www.azsos.gov/election/military.htm that offers useful information. In FY 2007, the site accommodated 369 military and overseas voters with voter

registration, early ballot requests, and election related information. In the November 7, 2006 General Election 1,045 military and overseas voters cast ballots in Arizona.

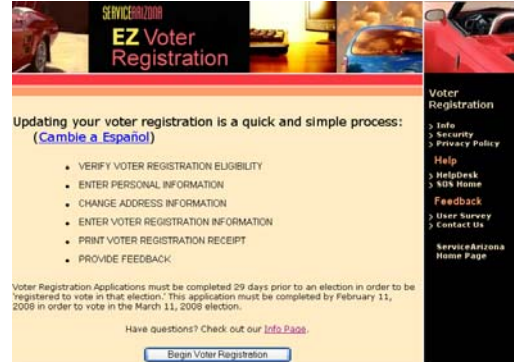
The Internet system allows for military and overseas citizens to register to vote and submit their requests for early ballots online or by facsimile. Voters located in 59 different nations such as Afghanistan, Argentina, New Zealand, Iraq, Kuwait, Nairobi, Nepal and South Korea have taken advantage of the Secretary of State's new Military and Overseas program since it began. The system also provides for ballots and voter registration materials to be provided via electronic transmission to the voter and for return of the voted ballot. Security procedures are addressed in the state's election procedures manual by making sure that ballots are printed on a secured printer and sealed.

In 2005, Secretary Brewer successfully promoted legislation to improve the voting process for military and overseas voters. New laws passed enable a person who was an overseas voter and was discharged or separated from service 90 days prior to an election day to register and vote if the registration is received by 5:00 p.m. on the Friday before an election. Another provision allows the Federal Write-In Absentee Ballot (FWAB) to be used as a voter registration form for eligible voters under the Uniformed Overseas Citizens Absentee Voter Act (UOCAVA), if the voter is eligible to register and vote in the state, the voter provides proof of citizenship, and the County Recorder receives the FWAB by 7:00 p.m. on election day. This legislation also allows a U.S. citizen, who has never resided in the U.S. and whose parent is qualified to vote in Arizona, to register to vote. These new laws were successfully implemented for the first time during the 2006 General Election.

EZ Voter

Registrations Submitted 392,008
through EZ Voter

The EZ Voter program is an e-Government application that allows citizens of Arizona to completely register to vote over the Internet in either English or Spanish. A citizen can use EZ Voter to initially register to vote or to modify their voter registration. EZ Voter was the first true online voter registration system in the country. EZ Voter utilizes the Motor Vehicle Division's digital signature to complete a voter registration, allowing the citizen of Arizona to register from home, office, library or anywhere there is Internet access.



In October of 2005, the Secretary of State's office partnered with the Arizona Motor Vehicle Division (MVD) to integrate the driver license application and voter registration into one form. The Secretary of State's office and the MVD submitted the proposal to the U.S. Department of Justice for preclearance. The project was precleared and implemented in FY 2006. While customers could always obtain a voter registration form at an MVD office, the program gave them the ability to register to vote automatically if they checked a box on the driver license application stating they wish to register to vote. In FY 2007, more than 60 percent of all Arizona voter registrations are completed electronically through the EZ Voter program, making it the most popular method for citizens to register to vote.

Until recently, Arizona was the only state that had a true online voter registration system. The State of Washington recently announced the implementation of its online voter registration system that is based on Arizona's EZ Voter system, and several other states are considering similar systems. It is anticipated that up to 75% of all voter registration transactions in Arizona (including new registrations and changes to existing registrations) will occur using the EZ Voter system in 2008.

Proposed Polling Place Wait Time Procedure

The Arizona Legislature passed a law in 2006 amending A.R.S. §16-411(I) to require the Secretary of State to establish a maximum allowable wait time at the polls. Secretary Brewer appointed a wait time study committee consisting of several county election officials and a member of the Attorney General's office to propose a wait time and establish procedures for reducing lines at the polls. The committee considered a number of factors that may effect wait times at polling places such as projected voter turnout, number of active registered voters in each precinct, sufficient poll worker staffing, voter education, and optimal polling place layouts. After careful consideration, the committee suggested possible methods to streamline the process and reduce voter wait times at the polling place. On June 12, 2007, the committee submitted its final recommendation and proposed a maximum allowable wait time of one hour for any election subject to A.R.S. § 16-204. Wait time is defined as the duration of time from when the voter arrives in line until the time the voter is greeted by the first poll worker. The new procedure will be included in the next version of the Secretary of State Procedures Manual.

Hand Count & Early Ballot Audits

The Arizona Legislature passed a bill in the 2006 session requiring precinct hand counts and early ballot audits. The purpose of the precinct hand count and early ballot audit is to compare the results of the machine count to the hand count to assure that the machines are working properly and accurately counting the votes. The Arizona Secretary of State, in accordance with the new law, appointed a seven person vote count verification committee to establish designated vote count margins. The margins selected are used to review hand counting of votes and to set the acceptable variance rate between the machine and hand counts. Members of the committee had to have expertise in at least two or more of the areas of advanced mathematics, statistics, random selection methods, systems operations, or voting systems. No more than three committee members could belong to the same political party nor could they be affiliated or received any income in the preceding five years from any person or entity that provides election equipment or service in Arizona. The seven members selected included staff from Arizona State University, University of Arizona, private firms, state, and county organizations.

The General Election in 2006 was the first election where a sample of ballots was hand counted and compared to the machine counts. The counties who participated were Gila, Maricopa, Mohave, Pima and Yuma. In all five counties that conducted a hand count, the voting machine counts were determined to be accurate. Information about the hand count can be found on our website at <http://www.azsos.gov/election/2006/general/handcountresults.htm>

This post-election hand count and audit of ballots was one of many security measures put in place to increase voter confidence in the election process. Several voting security measures were implemented into law at the request of Secretary Brewer through her Brewer Voting Action Plan and through requirements established in the Secretary of State's Procedures Manual. In addition, for the first time in Arizona history, the primary election date was moved one week earlier by the Legislature at the request of Secretary Brewer to allow the election officials and candidates additional time to prepare for the general election.



PUBLICATIONS, LEGISLATIVE & RULE FILINGS

The Public Services Division

Contact Information



Administrative Rules

Phone: 602.542.4751 Fax: 602.542.4366

Publications and Chaptered Bills

Phone: 602.542.4086 Fax: 602.542.7386

e-mail: pubs@azsos.gov

Mailing Address and all rules-related filings:

Public Services Division
Arizona Secretary of State
1700 W. Washington St., 7th Floor
Phoenix, AZ 85004

To purchase or pick-up office publications (walk-ins):

Customer Service Center
14 N. 18th Ave.
Phoenix, Arizona

This location is conveniently located across the street from the executive tower in downtown Phoenix.

Mission Statement

To provide public information, process publication requests, file agency rules, publish the *Arizona Administrative Code* and the *Arizona Administrative Register*, chapter and print legislative bills, and publish statutorily mandated and other informational publications and documents while serving the public efficiently and professionally.

Description

The Public Services Division files and publishes the rules of the state's agencies in quarterly supplements to the Arizona Administrative Code and in the weekly Arizona Administrative Register. A.R.S. § 41-1001(17) states: "Rule" means an agency statement of general applicability that implements, interprets or prescribes law or policy, or describes the procedure or practice requirements of an agency. Rule includes prescribing fees or the amendment or repeal of a prior rule but does not include intra-agency memoranda that are not delegation agreements. Subscriptions to the Code and Register are maintained.

The Division assigns chapter numbers and reproduces for public distribution chapter (slip) laws as passed by the Legislature and signed by the governor and maintains subscriptions to chapter laws.

The Division prepares and prints most of the publications for the Secretary of State's office including: the state and U.S. constitution; the residential landlord and tenant act; the Arizona Blue Book; and numerous other documents, pamphlets, and booklets for each division.

The Division maintains both paper and electronic (online) versions of publications. Both the paper and electronic publications are produced in-house saving taxpayer dollars.

The Public Services Division supports the other SOS divisions in preparation and printing (paper and electronic) of publications, office documents and public records, and special projects. The Division processes the mail for the Secretary of State's office.

Key Staff

Scott Cancelosi: Director, responsible for division operations and human resources; and the planning and implementation of division improvements, including records retention management. He is also responsible for secretary of state special projects, supporting other division goals and mission statements with graphic design, photography, releasing press and media announcements and Web site support.

Arizona Revised Statutes Duties

Legislative bills, slip laws – files, chapters and prints original engrossed bills passed by the Legislature. A.R.S. § 41-121(7) “Publish slip laws of each act of the legislature promptly upon passage and approval of such act, make such acts available to interested persons for a reasonable fee to compensate for the cost of printing and provide each house of the legislature and the legislative council with a certified copy of each bill or resolution, showing the chapter or resolution number of each, as each is filed in the Secretary of State's office.”

Memorials & Resolutions, passed by the Legislature – files and prints [A.R.S. § 41-121(7)] see above.

Governor Veto Letters – files and prints

Transmits Memorials and/or Resolutions [A.R.S. § 41-121(1)] – “receive bills and resolutions from the Legislature, and perform such other duties as devolve upon the Secretary of State by resolution of the two houses or either of them”.

General Filings

Prints in the Arizona Administrative Register and Semi-Annual Index:

- Attorney General Opinions [A.R.S. § 41-1013(B) (4)], publishes a summary in the *Administrative Register*.
- County Rule Notices, files and prints [A.R.S. § 49-112].
- Final Delegation Agreements [A.R.S. § 41-1081 et seq.] A.R.S. § 41-1001(6) definition of a delegation agreement - "Delegation agreement" means an agreement between an agency and a political subdivision that authorizes the political subdivision to exercise functions, powers or duties conferred on the delegating agency by a provision of law. Delegation agreement does not include intergovernmental agreements entered into pursuant to Title 11, Chapter 7, Article 3.”
- Guidance Documents (Agency), files and prints [A.R.S. § 41-1013(B)(14)].
- Governor's executive orders of general applicability, publishes in the *Administrative Register* [A.R.S. § 41-1013(B)(2)].
- Governor's appointments of public officials and members of the state's boards and commissions. [A.R.S. § 41-1013(B)(5)].
- Governor's statement of reasons for granting a commutation, pardon, reprieve, stay or suspension of execution, files and publishes [A.R.S. § 41-1013(B)(3)].
- Notices of oral proceedings, public workshops or other meetings on an open rulemaking docket [A.R.S. § 41-1013(B)(15)].

- Ombudsmen (Agency), ie. agency liaison, A.R.S. requirement is to print in the *Administrative Register* [A.R.S. § 41-1006].
- Proclamations of general applicability - files, proclamations and publishes in the Administrative Register [A.R.S. § 41-1013(B)(3)].
- Proposed Delegation Agreements, files and publishes [A.R.S. § 41-1081(B)].
- Substantive Policy Statements [A.R.S. § 41-1013(B)(14)].

Rule Related Filings

Files and prints in the Arizona Administrative Register, and/or the Arizona Administrative Code. Refer to statute for more information.

- Docket Openings, state agencies, boards and commissions [A.R.S. § 41-1013(B)(7)].
- Emergency Rules, state agencies, boards and commissions [A.R.S. § 41-1013(B)(10)].
- Exempt Rules, state agencies, boards and commissions [A.R.S. § 41-1013(B)(13)]. The Administrative Procedure Act requires the Register publication of the rules adopted by the state's agencies under an exemption from all or part of the Administrative Procedure Act. Some of these rules are exempted by A.R.S. §§ 41-1005 or 41-1057; rules may exempt by other statutes or court decisions.
- Expired Rules, Notice of [A.R.S. § 41-1056(E)].
- Final Rules, state agencies, boards and commissions [A.R.S. § 41-1013(B)(9)]. The Administrative Procedure Act requires the publication of the final rules of the state's agencies. Final rules are those that have appeared in the Register first as proposed rules and have been through the formal rulemaking process including approval by the Governor's Regulatory Review Council or the attorney general. The secretary of state shall publish the notice along with the preamble and the full text in the next available issue of the Register after the final rules have been submitted for filing and publication.
- Final Summary Rulemaking [A.R.S. § 41-1027]
- Formal Rulemaking Advisory Committee [A.R.S. § 41-1021(C) and (D)]
- Governor's Regulatory Review Council (G.R.R.C.) Summaries of Action Taken [A.R.S. § 41-1013(B)(12)].
- G.R.R.C. Agenda
- Proposed Rules, state agencies, boards and commissions [A.R.S. § 41-1013(B)(8)].
- Proposed Summary Rules [A.R.S. § 41-1027]
- Public Information, Notice of - Notices of Public Information contain corrections that agencies wish to make to their notices of rulemaking; miscellaneous rulemaking information that does not fit into any other category of notice; and other types of information required by statute to be published in the Register.
- Recodification of Rules, state agencies, boards and commissions. When the Secretary of State's office finds it necessary to recodify a chapter in order to maintain the integrity of the codification system or whenever an agency requests, in writing, that the office recodify an entire chapter or portion of a chapter, the office will publish a Notice of Recodification in the Register and make the change in the Arizona Administrative Code.

- Supplemental Proposed Rules [A.R.S. § 41-1013(B)(11)].
- Terminated Rules, state agencies, boards and commissions.
- Incorporated by reference material - maintains and incorporated by reference library of items filed with rules through 2003.

Publishes, prints and/or posts on the Secretary of State Web site.

- Annual Report, posts and prints upon request [A.R.S. § 41-4153]
- Arizona Administrative Register, publishes in paper and electronically to Web site [A.R.S. §§ 41-1011 and 41-1013].
- Arizona Administrative Code, publishes in paper and electronically to Web site [A.R.S. §§ 41-1011 and 41-1012].
- Arizona Rulemaking Manual publishes in paper and electronically to the Web site.
- Arizona Blue Book, publishes [A.R.S. § 41-131].
- Residential Landlord and Tenant Act, publishes and posts [A.R.S. § 33-1322].
- Mobile Home Parks Landlord and Tenant Act “Make available to the public, without charge, Title 33, Chapter 11 on the secretary of state’s Web site” [A.R.S. § 41-121(12)].

Public Services FY '07 Statistics

The division receives a number of filings that are published in the *Arizona Administrative Register*.

County Notices published under A.R.S. § 49-112

When authorized by law, a county may adopt a rule, ordinance or other regulation that is more stringent than or in addition to a provision of this title or rule adopted by the director or any board or commission authorized to adopt rules pursuant to this title (Arizona Revised Statutes, Title 49, The Environment).

| |
|--------------------------|
| Total Notices Filed = 31 |
| Maricopa = 19 |
| Pima = 8 |
| Pinal = 4 |

Governor’s Executive Orders

Published under to A.R.S. § 41-1013(B)(2)

The *Register* shall contain... each governor’s proclamation of general applicability. Executive Orders can be viewed online at the Law and Research Library <http://www.lib.az.us/is/state/eo/index.cfm>

Executive Order 2006-12

Establishing the Governors Citizen’s Traffic Stop Advisory Board 08/22/2006

Executive Order 2006-13

Climate Change Action 09/07/2006

Executive Order 2006-14

Consultation and Cooperation with Arizona Tribes 09/14/2006

Executive Order 2006-15

Designation of Williams Gateway Airport as a Military Reuse Zone 10/19/2006

Executive Order 2007-01

Ensuring Quality in Long Term Care 01/08/2007

Executive Order 2007-02

Expanding Arizona's Transportation Options 01/08/2007

Executive Order 2007-03

Improving Air Quality 01/08/2007

Executive Order 2007-04

Improving Water Infrastructure 01/08/2007

Executive Order 2007-05

Promoting Smarter Growth 01/08/2007

Executive Order 2007-06

Building 21st Century Schools 01/08/2007

Executive Order 2007-07

Re-Establishing the Arizona Invasive Species Advisory Council 01/24/2007

Executive Order 2007-08

Arizona Veterans Research Council 01/30/2007

Executive Order 2007-09

Regarding the Arizona Mexico Commission (Superseding Executive Order 2002-19) 02/13/2007

Executive Order 2007-10

Drought Declaration for the State of Arizona 05/22/2007

Executive Order 2007-11

To Provide Moneys from the Health Crisis Fund to Mitigate the Effects of Sudden Cardiac Arrest in Arizona 06/01/2007

Executive Order 2007-12

Establishing the Arizona Substance Abuse Partnership 06/13/2007

Executive Order 2007-13

To Spend Money from the Health Crisis Fund on Congenital Syphilis Education Campaign 06/29/2007

Executive Order 2007-14

To Spend Money from the Health Crisis Fund on Tuberculosis (TB) Control Interventions 06/29/2007



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

Janice K. Brewer
GOVERNOR

DONE at the Capitol in Phoenix on this 14 day of February in the Year Two Thousand Five and of the independence of the United States of America the Two Hundred Twenty-Ninth.

ATTEST:
Janice K. Brewer
SECRETARY OF STATE

Governor's Regulatory Review Council (GRRC)

The Governor's Regulatory Review Council was created by Executive Order in May 1981. The Council reviews most rules to ensure that they are necessary and to avoid duplication and adverse impact on the public.

GRRC Deadlines

Total published = 1

GRRC Agenda and Summary on Council Action

Five-Year-Review Report Due Dates

Total published = 18

Total published = 1

Notice of Agency Guidance Document

Guidance documents are written expressions that inform the general public of an agency's current approach to rule or regulation practice.

Department of Health Services

Total published = 16

Total Agency Guidance Documents filed = 16

Notice of Agency Ombudsmen

The Administrative Procedure Act requires the publication of agency ombudsman. Agencies that employ more than 100 people shall publish annually in the *Register* the name or names of those employees who are designated by the agency to assist members of the public or regulated community in seeking information or assistance from the agency (A.R.S. § 41-1006).

Agencies filing this notice include:

Arizona Health Care Cost Containment System

Department of Agriculture

Total Notices of Agency Ombudsmen filed = 2

Notices of Public Hearings

Two types of Notices of Public Hearings can be filed. They are: Notices of Public Meeting on Open Rulemaking Dockets and Notices of Public Hearing on Proposed Rulemakings. Editor's Note: Public meetings are often published in the preamble of Proposed Rulemaking filings, thus Notices of Public Hearings filed do not reflect the total number of agency public meetings for a fiscal year.

Total public hearing notices filed = 3

Notice of Substantive Policy Statements

Substantive policy statements are written expressions that inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act.

Total notices filed = 73

Notice of Proposed Delegation Agreement

The Administrative Procedure Act requires the publication of notices of proposed delegation agreements in the *Register*. A delegation agreement is an agreement between an agency and a political subdivision that authorizes the political subdivision to exercise functions, powers, or duties conferred on the delegating agency by a provision of law. Delegation agreements are not intergovernmental agreements pursuant to A.R.S. Title 11, Chapter 7, Article 3. For at least 30 days after publication of the Notice of Proposed Delegation Agreement in the *Register*, the agency shall provide persons the opportunity to submit in writing statements, arguments, data, and views on the proposed delegation agreement and shall provide an opportunity for a public hearing if there is sufficient interest.

The delegating agency shall follow the procedures for delegation agreements specified in A.R.S. Title 41, Chapter 6, Article 8.

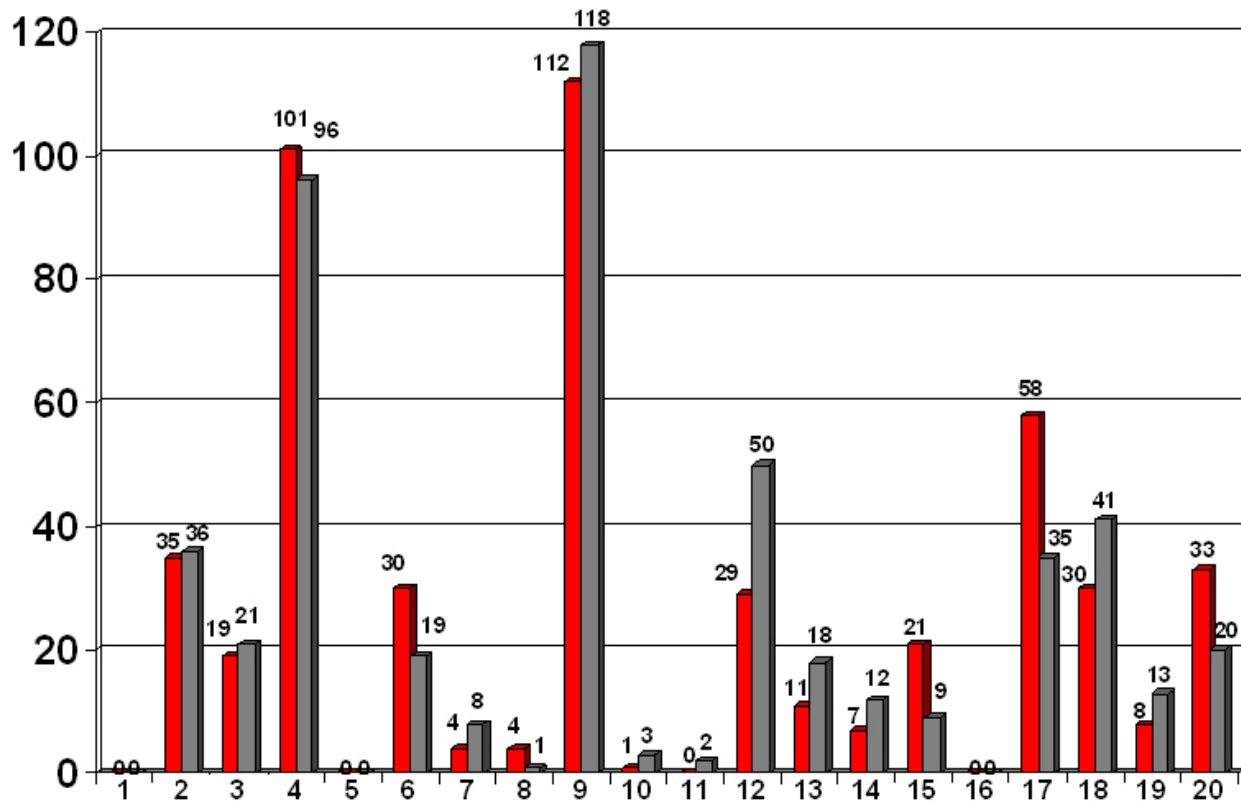
Total agreements filed = 15

Notice of Public Information

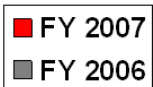
Notices of Public Information contain corrections that agencies wish to make to their notices of rulemaking; miscellaneous rulemaking information that does not fit into any other category of notice; and other types of information required by statute to be published in the *Register*.

Total Filed = 12

Rules Filed



Total Filed = 503



This comparison chart shows the total number of filings by *Arizona Administrative Code* title (categories).

Title categories are:

- Title 1. Rules and the Rulemaking Process
- Title 2. Administration
- Title 3. Agriculture
- Title 4. Professions and Occupations
- Title 5. Corrections
- Title 6. Economic Security
- Title 7. Education
- Title 8. Emergency and Military Affairs
- Title 9. Health Services
- Title 10. Law
- Title 11. Mines
- Title 12. Natural Resources

- Title 13. Public Safety
- Title 14. Public Service Corporations; Corporations and Associations; Securities Regulation
- Title 15. Revenue
- Title 16. Tax Appeals
- Title 17. Transportation
- Title 18. Environmental Quality
- Title 19. Alcohol, Dog and Horse Racing, Lottery and Gaming
- Title 20. Commerce, Financial Institutions, and Insurance

Titles 1, 5, and 16 did not have any rulemaking filings during this fiscal year as in the previous year.



Title 9, Health Services had the most filings at 118 rule-related packages with an increase of six filings from the previous fiscal year. Title 4, Professions and Occupations had 101, an increase of five filings from the previous fiscal year. Title 8 had a 75 percent increase of rule-related filings from the previous fiscal year. Title 7 had a 50 percent increase of rule-related filings from the previous fiscal year.

Total rule-related filings for the fiscal year remained almost consistent, with one more filing in this fiscal year compared to the previous fiscal year.

Page Count for Administrative Register

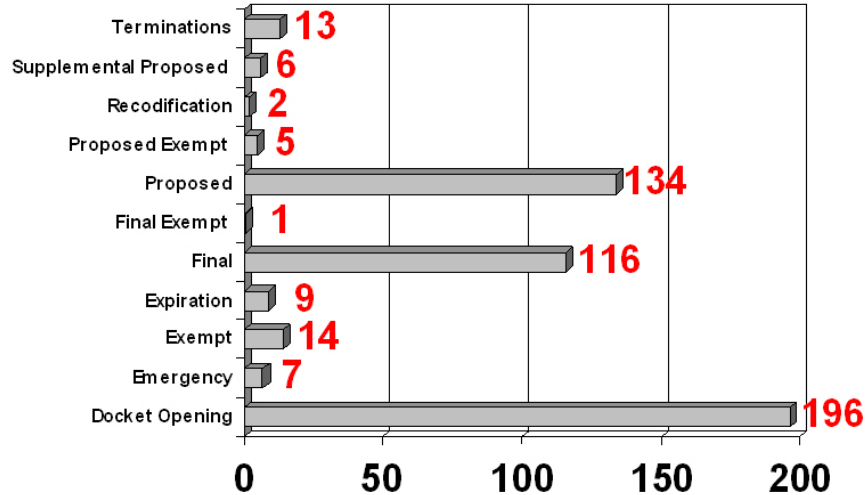
The total page count for Volume 12, 2006, of the Arizona Administrative Register was 4934. This volume had 646 less pages than Volume 11, 2005. The page count for Volume 13, 2007, of the Arizona Administrative Register through June 30, 2007, (end of the fiscal year) was 2,380. This page count is 22 more than the previous fiscal year at this time.

Administrative Code Fiscal Year Review

The Administrative Code Supplement 07-1 yielded a total of 2,002 pages with rule sections affected in 30 different chapters within 13 total Code titles. Administrative Code Supplement 06-4 had 1,645 total pages with rule sections affected in 34 chapters within 13 titles.

Administrative Code Supplement 07-1 had the least number of chapters with rule sections that saw changes; however, it had the most number of pages in a supplement. And, even though Supplement 06-4 had the least number of total pages in a supplement, it came in with the most chapters that had sections that underwent changes. Supplement 06-4 had 357 fewer pages than Supplement 07-1. Supplement 06-3 has been one of the smallest ones to date; it totaled 802 pages and 18 chapters within eight titles.

Rulemaking Package Filings by Type of Notice



The chart above shows rulemaking filings for fiscal year '07. Thirteen rulemakings were terminated (two less than FY '06).

Nine rules expired, the same as in FY '06. If an agency does not file a five-year rule review report with the Governor's Regulatory Review Council (GRRC) including a revised report; or if an agency does not file an extension before the due date of the report; or if an agency files an extension but does not submit a report within the extension period; the rules scheduled for review expire. GRRC is required to notify the secretary of state that the rules have expired and are no longer enforceable. The expiration notice is published in the Administrative Register, and the rules are removed from the Administrative Code.

Seven emergency rulemaking packages were filed, two more than in FY '06. Under the Administrative Procedure Act (APA), an agency may determine that adoption, amendment, or repeal of a rule is necessary for immediate preservation of the public health, safety, or welfare and the notice and public participation requirements are impracticable. Under this determination, the agency may adopt the rule as an emergency and submit it to the attorney general for review. The attorney general approves the rule and then files it with the secretary of state. The rule remains in effect for 180 days. An emergency rule may be renewed for one 180-day period if the requirements of A.R.S. § 41-1026 are met. If the emergency rule is not renewed or the rule is not permanently adopted by the end of the 180-day period, the emergency rule expires and the text of the rule returns to its former language in the Arizona Administrative Code. If any former language did not exist a historical note would reflect that an emergency rule was once in the section.

There were five less docket openings this fiscal year compared with the previous fiscal year. During this time 196 Docket Opening were filed. Under the APA, agencies must submit a Notice of Rulemaking Docket Opening before beginning the formal rulemaking process.

For this fiscal year 134 Notice of Proposed Rulemakings were filed. This is an increase of four rulemaking filings from the previous fiscal year. Notices of Proposed Rulemakings contain a preamble and the full text of the rules. The Secretary of State's office publishes each notice in the Register within three weeks of filing. An agency must allow at least 30 days to lapse after the publication of the Notice of Proposed Rulemaking in the Register before beginning any proceedings for making, amending, or repealing any rule. (A.R.S. §§ 41-1013 and 41-1022).

There were 116 Final Rulemakings filed with the office. They decreased by 5 filings.

Number of Filings by Month

| Monthly Statistics | FY '04 | FY '05 | FY '06 | FY '07 |
|--------------------|--------|--------|--------|--------|
| July 2006 | 35 | 55 | 38 | 31 |
| August 2006 | 42 | 38 | 35 | 44 |
| September 2006 | 41 | 44 | 47 | 44 |
| October 2006 | 50 | 34 | 32 | 55 |
| November 2006 | 46 | 27 | 47 | 32 |
| December 2006 | 38 | 47 | 46 | 46 |
| January 2007 | 47 | 51 | 29 | 27 |
| February 2007 | 61 | 33 | 43 | 37 |
| March 2007 | 59 | 44 | 47 | 48 |
| April 2007 | 39 | 32 | 37 | 32 |
| May 2007 | 35 | 39 | 42 | 40 |
| June 2007 | 62 | 61 | 59 | 67 |

Number of Filings by Chapter

| AGENCY, BOARD OR COMMISSION, [CODE TITLE-CODE CHAPTER], NUMBER OF FILINGS | |
|---|---|
| 02 A.A.C. 01 | Department of Administration 5 |
| 02 A.A.C. 05 | Department of Administration, Personnel Administration 6 |
| 02 A.A.C. 06 | Department of Administration, Insurance Benefits for State Officers and Employees 1 |
| 02 A.A.C. 08 | State Retirement System Board 10 |
| 02 A.A.C. 10 | Department of Administration, Risk Management Services 6 |
| 02 A.A.C. 12 | Office of the Secretary of State 2 |
| 02 A.A.C. 17 | Water Quality Appeals Board 1 |
| 02 A.A.C. 20 | Citizens Clean Elections Commission 6 |
| 03 A.A.C. 02 | Department of Agriculture, Animal Services Division 8 |
| 03 A.A.C. 03 | Department of Agriculture, Environmental Services Division 2 |
| 03 A.A.C. 04 | Department of Agriculture, Plant Services Division 4 |
| 03 A.A.C. 09 | Agricultural Councils and Commissions 1 |
| 03 A.A.C. 11 | Veterinary Medical Examining Board 4 |
| 04 A.A.C. 01 | Board of Accountancy 8 |
| 04 A.A.C. 07 | Board of Chiropractic Examiners 10 |
| 04 A.A.C. 08 | Acupuncture Board of Examiners 2 |
| 04 A.A.C. 11 | State Board of Dental Examiners 3 |
| 04 A.A.C. 12 | Board of Funeral Directors and Embalmers 2 |
| 04 A.A.C. 15 | Board of Massage Therapy 1 |
| 04 A.A.C. 16 | Arizona Medical Board 4 |
| 04 A.A.C. 19 | Board of Nursing 3 |
| 04 A.A.C. 20 | Board of Dispensing Opticians 2 |
| 04 A.A.C. 21 | Board of Optometry 1 |
| 04 A.A.C. 22 | Board of Osteopathic Examiners in Medicine and Surgery 1 |
| 04 A.A.C. 23 | Board of Pharmacy 19 |
| 04 A.A.C. 24 | Board of Physical Therapy 4 |
| 04 A.A.C. 26 | Board of Psychologist Examiners 2 |
| 04 A.A.C. 28 | State Real Estate Department 1 |
| 04 A.A.C. 29 | Structural Pest Control Commission 7 |
| 04 A.A.C. 30 | Board of Technical Registration 10 |

SECRETARY OF STATE ANNUAL REPORT FY 2007

| | | |
|--------------|--|----|
| 04 A.A.C. 33 | Board of Examiners for Nursing Care Institution Administrators and Assisted Living Facility Managers | 1 |
| 04 A.A.C. 34 | Board of Manufactured Housing | 6 |
| 04 A.A.C. 36 | Department of Fire, Building and Life Safety | 1 |
| 04 A.A.C. 38 | Board of Homeopathic Medical Examiners | 3 |
| 04 A.A.C. 40 | Dept. of Veterans' Services, Arizona State Veteran Home | 1 |
| 04 A.A.C. 46 | Board of Appraisal | 9 |
| 06 A.A.C. 01 | Department of Economic Security | 1 |
| 06 A.A.C. 02 | Department of Economic Security, Employment and Training | 2 |
| 06 A.A.C. 03 | Department of Economic Security, Unemployment Insurance | 5 |
| 06 A.A.C. 04 | Department of Economic Security, Rehabilitation Services | 1 |
| 06 A.A.C. 05 | Department of Economic Security, Social Services | 9 |
| 06 A.A.C. 06 | Department of Economic Security, Developmental Disabilities | 2 |
| 06 A.A.C. 08 | Department of Economic Security, Aging and Adult Administration | 1 |
| 06 A.A.C. 11 | Department of Economic Security, Job Training Partnership Act | 1 |
| 06 A.A.C. 12 | Department of Economic Security, Cash Assistance Program | 1 |
| 06 A.A.C. 13 | Department of Economic Security, State Assistance Programs | 3 |
| 06 A.A.C. 14 | Department of Economic Security, Food Stamps | 1 |
| 06 A.A.C. 17 | Department of Economic Security, General Assistance Program | 2 |
| 06 A.A.C. 18 | Department of Economic Security, Licensing and Certification | 1 |
| 07 A.A.C. 02 | State Board of Education | 1 |
| 07 A.A.C. 06 | School Facilities Board | 3 |
| 08 A.A.C. 02 | Department of Emergency and Military Affairs, Division of Emergency Management | 1 |
| 08 A.A.C. 04 | Arizona Emergency Response Commission | 2 |
| 08 A.A.C. 05 | Department of Emergency and Military Affairs, Project ChalleNGe | 1 |
| 09 A.A.C. 01 | Department of Health Services, Administration | 3 |
| 09 A.A.C. 02 | Department of Health Services, Tobacco Tax-Funded Programs | 3 |
| 09 A.A.C. 04 | Department of Health Services, Noncommunicable Diseases | 3 |
| 09 A.A.C. 05 | Department of Health Services, Child Care Facilities | 6 |
| 09 A.A.C. 06 | Department of Health Services, Communicable Diseases and Infestations | 8 |
| 09 A.A.C. 08 | Department of Health Services, Food, Recreational, and Institutional Sanitation | 3 |
| 09 A.A.C. 10 | Department of Health Services, Health Care Institutions: Licensing | 4 |
| 09 A.A.C. 11 | Department of Health Services, Health Care Institutions: Rates and Charges | 2 |
| 09 A.A.C. 14 | Department of Health Services, Laboratories | 5 |
| 09 A.A.C. 16 | Department of Health Services, Occupational Licensing | 2 |
| 09 A.A.C. 18 | Department of Health Services, Local Health Department Services | 1 |
| 09 A.A.C. 19 | Department of Health Services, Vital Records and Statistics | 2 |
| 09 A.A.C. 22 | Arizona Health Care Cost Containment System, Administration | 25 |
| 09 A.A.C. 23 | Department of Health Services, Oral Health | 6 |
| 09 A.A.C. 24 | Department of Health Services, Arizona Medically Underserved Area Health Services | 1 |
| 09 A.A.C. 25 | Department of Health Services, Emergency Medical Services | 11 |
| 09 A.A.C. 26 | Arizona Commission for the Deaf and Hard of Hearing | 3 |
| 09 A.A.C. 27 | Arizona Health Care Cost Containment System, Health Care for Private Employer Groups/AHCCCS Administered | 5 |
| 09 A.A.C. 28 | Arizona Health Care Cost Containment System, Arizona Long-term Care System | 8 |
| 09 A.A.C. 31 | Arizona Health Care Cost Containment System, Children's Health Insurance Program | 11 |
| 10 A.A.C. 04 | Arizona Criminal Justice Commission | 1 |
| 12 A.A.C. 01 | Radiation Regulatory Agency | 4 |
| 12 A.A.C. 04 | Game and Fish Commission | 9 |
| 12 A.A.C. 05 | State Land Department | 5 |
| 12 A.A.C. 07 | Oil and Gas Conservation Commission | 2 |

| | | |
|--------------|---|----|
| 12 A.A.C. 08 | Arizona State Parks Board | 3 |
| 12 A.A.C. 15 | Department of Water Resources | 6 |
| 13 A.A.C. 03 | Department of Public Safety, Tow Trucks | 1 |
| 13 A.A.C. 06 | Department of Public Safety, Security Guards | 1 |
| 13 A.A.C. 08 | Department of Public Safety, Local Retirement Board | 3 |
| 13 A.A.C. 09 | Department of Public Safety, Concealed Weapon Permits | 3 |
| 13 A.A.C. 11 | Board of Fingerprinting | 2 |
| 13 A.A.C. 12 | Private Investigator and Security Guard Hearing Board | 1 |
| 14 A.A.C. 02 | Corporation Commission, Fixed Utilities | 1 |
| 14 A.A.C. 03 | Corporation Commission, Rules of Practice and Procedure | 1 |
| 17 A.A.C. 04 | Department of Transportation, Title, Registration, and Driver Licenses | 1 |
| 14 A.A.C. 04 | Corporation Commission, Securities | 1 |
| 14 A.A.C. 05 | Corporation Commission, Transportation | 1 |
| 14 A.A.C. 06 | Corporation Commission, Investment Management | 2 |
| 15 A.A.C. 03 | Department of Revenue, Luxury Tax Section | 3 |
| 15 A.A.C. 05 | Department of Revenue, Transaction Privilege and Use Tax Section | 13 |
| 15 A.A.C. 07 | Department of Revenue, Bingo Section | 3 |
| 15 A.A.C. 12 | Department of Revenue, Property Tax Oversight Commission | 2 |
| 17 A.A.C. 01 | Department of Transportation, Administration | 11 |
| 17 A.A.C. 02 | Department of Transportation, Aeronautics Division | 1 |
| 17 A.A.C. 03 | Department of Transportation, Highways | 1 |
| 17 A.A.C. 04 | Department of Transportation, Title, Registration, and Driver Licenses | 27 |
| 17 A.A.C. 05 | Department of Transportation, Commercial Programs | 11 |
| 17 A.A.C. 06 | Department of Transportation, Overdimensional Permits | 3 |
| 17 A.A.C. 08 | Department of Transportation, Motor Carrier and Tax Services Program | 3 |
| 17 A.A.C. 10 | Department of Transportation, Professional Driver Training Schools | 1 |
| 18 A.A.C. 01 | Department of Environmental Quality, Administration | 4 |
| 18 A.A.C. 02 | Department of Environmental Quality, Air Pollution Control | 12 |
| 18 A.A.C. 07 | Department of Environmental Quality, Remedial Action | 8 |
| 18 A.A.C. 08 | Department of Environmental Quality, Hazardous Waste Management | 2 |
| 18 A.A.C. 12 | Department of Environmental Quality, Underground Storage Tanks | 1 |
| 18 A.A.C. 13 | Department of Environmental Quality, Solid Waste Management | 2 |
| 18 A.A.C. 16 | Department of Environmental Quality, Water Quality Assurance Revolving Fund Program | 1 |
| 19 A.A.C. 01 | Department of Liquor Licenses and Control | 1 |
| 19 A.A.C. 02 | Arizona Racing Commission | 1 |
| 19 A.A.C. 03 | Arizona State Lottery Commission | 6 |
| 20 A.A.C. 01 | Department of Commerce | 5 |
| 20 A.A.C. 02 | Department of Weights and Measures | 3 |
| 20 A.A.C. 05 | Industrial Commission of Arizona | 17 |
| 20 A.A.C. 06 | Department of Insurance | 6 |

Paper Subscriptions (Number of Paper Subscribers)

| Publication | Number of Subscribers |
|---|-----------------------|
| Arizona Administrative Code | 136 |
| Arizona Administrative Register | 80 |
| Chaptered Bills (the number of people requesting all bills filed) | 27 |

Legislative Filings

| Legislative Session | Filed |
|--|-----------------------------------|
| 48th Legislature, First Regular Session (2007) | Chaptered Bills - 296 |
| Some of these resolutions and memorials were transmitted under law. Refer to the Administration section of this annual report. | Senate Concurrent Resolutions - 2 |
| | House Concurrent Resolutions - 5 |
| | House Concurrent Memorials - 4 |
| | House Joint Resolutions - 1 |
| | Senate Concurrent Memorials - 1 |
| | House Resolutions - 3 |
| | Senate Resolutions - 1 |
| | House Memorials - 0 |
| | Senate Memorials - 5 |

Publications Printed and Distributed

Publication Name and Total Printed

Advance Directive Packet - 3,350

AZ & US Constitution - 1,948

AZ Landlord & Tenant Act - 59,994

AZ Landlord & Tenant Act Large Print - 680

Bingo Laws & Rules - 40

Campaign Contributions & Expenses - 200

Candidate & Political Committees Handbook - 265

Charitable Organizations Law - 10

Color - Boys/Girls State Certificate - 400

Color - Kids Card - 300

Color - State Symbols - 2,800

Color – Large Print Voter Registration Form 11x17 - 200

Color - Welcome Brochures - 1,400

Covers - Notebook/Binder - 180

Elections Procedure Manual - 75

Financial Disclosure Statements, Instructions for - 300

Flyer - Corporation Commission - 500

Flyer - Helpful Phone Numbers - 700

Labels - Mailing Labels - 500

Notary 101 Workbook - 5,358

Notary Reference Manual - 17,968

Rulemaking Manual - 50

Semi-Annual Index - 450

Trademark/Trade Names - 3,450

Tradename Application - 1,000

Tradename Instruction Form - 500

Programs

E-Bills Subscriptions & Legislative Filings

Public Services chaptered 296 legislative bills and scanned the bills for public review online. Scanning was completed within 24 hours of filing. The division offered “E-Bills Notification” a service for subscribers to know immediately when bills were posted. For this Fiscal Year there were 14 subscribers. The office anticipates this number to grow in Fiscal Year 2008 as the word gets out of this free service.